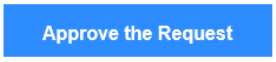
Transfer Local Unit Zoom account to General Church account

Many local leaders purchased Zoom accounts before General Church Zoom accounts were available. Local units are encouraged to transfer these accounts to a Church Zoom account. Steps to transfer accounts from the local unit to the Church are provided below.

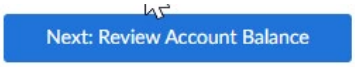
Please note: Following the steps provided below will:

- Cancel locally purchased Zoom account
- Create new Church Zoom account
- Stop all associated future billings to the local unit/leader
- Apply applicable refunds directly to the Church's main Zoom account

Step 1: Enter the email address **associated with the locally purchased Zoom account** when creating a Church account on meet.churchofjesuschrist.org.

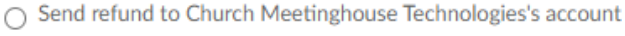
Step 2: Click 

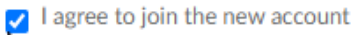
in the "Zoom account invitation" email sent by Zoom to the address provided during the account creation process.

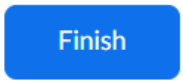
Step3: Click 

on the new account information page to continue the account transfer process.

Step 4: On the invitation acceptance page, click the following to complete the account transfer process:

- 

if the existing Zoom account was paid for with Church fund.
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Once completed, you should receive the following:

