STAKE KEY INDICATOR REPORT DESCRIPTION

STATISTICS ON THE TOP OF THE CHART

"Submitter": When a *member* *prints a temple card*, *prints a Family Ordinance Request form* or *shares a name with the temple* for any single for multiple ordinances at the same time, those ordinances are considered a "submission" to the temple and the member becomes a temple "submitter". Multiple temple submissions are recorded separately for counting purposes.

If a member submits a temple ordinance, and it is the only temple submission made by that person, that person becomes a submitter and the Family History Key Indicator Report counts that submission as one submitter in the following report calculations:

1. The "Nbr. Of Submitters, Last 12 Months" and the "% Submitting", for the next twelve months being reported
    a. % submitting = "Nbr. Of Submitters, Last 12 Months" divided by the "Membership Count".
2. The "Percent Submitting – Rolling 12-Months" graph, for each of the next of the twelve "Rolling 12-Months" periods reported.
3. The "Monthly Unique Submitters" graph, only for the month the submission was made.

Two examples, where more than one submission is made in one year, by the same person, may help to understand the Key Indicator Report counting process;

1. If two or more ordinances are submitted by the same person within the same month, and no other submissions are made, calculations are as follows:
    a. For the "Monthly Unique Submitters" graph, the submitter will only be counted as one for the month a submission is made.
    b. For the "Nbr. Of Submitters, Last 12 Months", and for each of the next twelve "Rolling 12-Months" the submitter will only be counted as one.

2. If ordinances are submitted one month, and additional ordinances, for the same person, or for different people, are submitted by the same person in succeeding months, the calculations are as follows:
    a. For the "Monthly Unique Submitters" graph, all submissions found within the same months will be counted as one submitter for those months.
    b. For the "Nbr. Of Submitters, Last 12 Months", all submissions found in each 12-month period being reported will be counted as one submitter.
    c. For the "Rolling 12-Months" graph, all submissions found in each "Rolling 12-months" period being reported will be counted as one submitter.

1. **Membership Count:** Average membership count over the last 12 months. (My assumption, haven't verified, but will)
2. **% Submitting:** The percentage of adults and youth that submitted one or more temple ordinances in the last twelve months.
3. **Nbr. Of Submitters, Last 12 Month:** The number of adults and youth that submitted one or more temple ordinances in the last twelve months.
4. **Number of Submitters, Change:** The change in the number of adult and youth submitters between the last twelve-month period and the twelve-month period that ended in the same month last year
5. **Baptisms Submitted, Last 12 Mos.:** The number of baptisms submitted by adults and youth during the last twelve months.
6. **Baptisms Submitted, Change:** The change in the number of baptisms submitted by adults and youth between the last twelve-month period from the twelve-month period that ended in the same month last year.
7. **1st-4th Gen. Ancestors in Tree**: "The percentage of the adults' that have four-generations of ancestors in their Family Tree.

GRAPHS ON THE BOTTOM OF THE CHART

8. On the left is a chart showing the percentage of adults and youth submitters combined, that submitted names for temple ordinances in each of the "Rolling 12-months" period being reported. Multiple reservations, by the same person, found in each "Rolling 12-months" period, are only counted as one Submitter.
9. On the right is a chart showing the number of adults and youth submitters combined, that submitted names for temple ordinances for each month for the past twelve months. Multiple reservations, by the same person in one month, are only counted as one Submitter in that month.

WARD SUMMARIES ON NEXT PAGE OF THE STAKE REPORT

10. The statistics on the top of the first page are provided for adults and youth combined for each ward/branch.

Final note: If a reserved ordinance is shared with a family member or another person, that reservation is now transferred to the person that the name was shared with, and when submitted, will be counted in their ward and stake calculations.