Directory Distribution to Membership

Suggestions from Our Stake

Not Official Policy

It has been the practice of our wards/stake to create and distribute a membership list periodically. Because of the privacy requests by some members it is important that these lists be created in a manner in which member privacy is maintained as requested.

This means that if a member doesn't wish their address/phone/Email or map location to be available to other members or to appear on a printed directory, their wishes must be adhered to when creating a membership roster for the general membership.

There are currently two basic methods of creating a membership directory or roster. One is by using the MLS program and the other is by using LDS.ORG. Both of these methods will create the directory but only the LDS.ORG choice will permit the creation of the directory AND maintain any privacy choices requested by a member.

Each member's household information on LDS.ORG contains the Address, Phone, Email and Map location privacy settings which are under the member's control. These settings can also be adjusted by a member of the Bishopric, or Clerk. This means that if a member has requested that they do not want their name, address, phone or Email showing up on a ward list, or request "No Contact" that request must be honored by a clerk changing the privacy settings on the member's information on LDS.ORG to "Private – Leadership Only".



Once these settings are adjusted any directory printed by using LDS.ORG would not show the fields that have been marked as Private – Leadership Only. The only exception to this is if a ward leader, such as Bishopric member or Clerk marked the box "Leadership Only" prior to printing the directory then he would override these privacy settings. This box is not available to the general membership.



This is a snapshot from the directory helps on LDS.ORG. Notice the word "Edit" next to each of the four fields of information. By clicking the Edit selection the privacy settings of the member's household OR individual may be changed.



By selecting "Private – Leadership Only" that specific field will not appear when a directory is printed using LDS.ORG.

In summary the only way of printing a directory AND maintaining any privacy requests by a member is to use the church web site https://lds.org directory feature. The MLS program does NOT offer this ability. Any ward/stake rosters printed using the MLS program will contain all fields selected w/o regard to a member's privacy requests. For additional information regarding these privacy settings refer to:
https://ue.ldschurch.org/ldsapphelp/directory/index.html#cshid=1